July 19, 2023

**1. Roll**

Attendance: Shawn Sombutmai, Michael Crea, Keith Burney, Andrea Ables, Robin Eychaner, Else Ursin, Marcelo Blanco

Absent: None

**2. Board Review**

1. **Board Responsibilities –** The Board agreed that a Letter of Warning should be issued to CEHP Joshua “Luke” Wilson as a result the complaint received from Mr. and Mrs. Chase. The Letter of Warning was issued to Mr. Wilson on June 9, 2023.
2. **New Board Member Search Update** – Applicant Dawn Maslar-Biggie turned down the position once she realized that it was unpaid.

**3. Discussion**

**a. Current Events –** CEHP Renewal deadline is fast approaching; last day to renew is September 30, 2023.

**b. 2023-2025 Renewal Information –** CEHPs may now apply for certification renewal for the 2023-2025 cycle.

**c. Training Opportunities –** Approved trainings are posted to the public CEHP Renewal website as well via email monthly from the CEHP Program Manager.

**4. Comments**

**5. Adjourn**