

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Ron DeSantis
Governor

Joseph A. Ladapo, MD, PhD
State Surgeon General

Vision: To be the **Healthiest State** in the Nation

Addendum No. 1

RFA 23-004

Office of Minority Health – Reducing Racial and Ethnic Health Disparities

DATE: February 29, 2024

TO: Applicants

FROM: **Walter Niles**, Office of Minority Health
Florida Department of Health

SUBJECT: Addendum No. 1: RFA 23-004

The purpose of this addendum is to modify **the timeline, subcontractor allowance, link to the release form, method of payment, and the evaluation plan due date**. This addendum serves as notice of the following change(s):

Deletions are indicated by “~~striketrough~~” or reference. Additions, updates or replacements are indicated by **highlighting**.

1. **The cover page** is amended as follows:

Application Deadline:

~~March 6, 2024~~

March 14, 2024

2. **Page 5, Timeline RFA # 23-004** is deleted in its entirety and replaced as follows:

Applicants must adhere to the RFA timelines as identified below. It is the applicants' responsibility to regularly check the Vendor Bid System and the Department's website for updates.

Schedule	Due Date	Location
Request for Applications Released and Advertised	January 22, 2024,	Department of Health Grant Funding Opportunities Website: https://www.floridahealth.gov/about/administrative-functions/purchasing/grant-funding-opportunities/index.html Office of Minority Health Closing the Gap https://www.floridahealth.gov/programs-and-services/minority-health/GrantFundingResources/closing-the-gap.html
Pre-Application Conference Call	February 9, 2024 10:00 am. EDT	Conference Call Number: (888) 585-9008 Conference Code: 603-602-521 then press #
Submission of Questions	February 16, 2024 by 6:00 p.m. EDT	Submit questions by email with the subject heading "RFA# Questions" to RequestforApplication@flhealth.gov .
Anticipated posting of Answers to Questions	February 22, 2024	Department of Health Grant Funding Opportunities Website: https://www.floridahealth.gov/about/administrative-functions/purchasing/grant-funding-opportunities/index.html
Applications due (no faxed or e- mailed applications)	Must be received by March 6 14, 2024 11:59 p.m. EDT	To upload your application, go to the Department of Health Automated Upload System: https://www.floridahealth.gov/about/administrative-functions/purchasing/grant-funding-opportunities/index.html .
Anticipated evaluation of applications	March 11 18, 2024 – March 19 27, 2024	Review and Evaluation of Applications Begins
Anticipated award date	By April 2, 2024	Department of Health Grant Funding Opportunities Website: https://www.floridahealth.gov/about/administrative-functions/purchasing/grant-funding-opportunities/index.html Office of Minority Health Closing the Gap https://www.floridahealth.gov/programs-and-services/minority-health/GrantFundingResources/closing-the-gap.html

3. **Page 12, Section 2.1.4., Grant Requirements,** is amended as follows:

4. Subcontracts and consultants are allowed under this contract. However, they are accountable to the applicant for the management of any funds received. Awardees may not sub-contract any of the proposed services without prior written approval from the Contract Manager. Applicants must demonstrate to OMH the procurement method used to secure all subcontracts and consultant agreements. ~~Consultant and sub-contract agreements will be restricted to no more than 15% of the total final award.~~

4. **Page 12, Section 2.1.5.B), Grant Requirements, last sentence** is amended as follows:

The Release form can be found at https://www.floridahealth.gov/licensing-and-regulation/emssystem/_documents/ems-photo-release-form-english.pdf
<https://www.floridahealth.gov/programs-and-services/minority-health/GrantFundingResources/ParentalConsentFormSample.pdf>.

5. **Page 14, Section 2.6 Method of Payment** is deleted in its entirety and replaced as follows:

~~The Department will use a fixed price for communities and faith-based organizations and a cost reimbursement method of payment for government agencies and state universities.~~

The Department will determine the method of disbursing funds based on organizational need. Regardless of the final method of payment, funds received under this Contract in excess of expenditures must be returned to the Department.

6. **Page 23, Section 4.9 Project Evaluation, second paragraph, last sentence** is amended as follows:

OMH will provide technical assistance as needed on evaluation during the first quarter of the contract to assist with refining the evaluation approach and measurements, with the awardee finalizing the evaluation plan by ~~June 30, 2022~~ **September 30, 2024**.