



VOLUNTEER NOTICE OF TERMINATION

This is to serve as official notice that _____,
(Name of Volunteer)
serving as a _____,
(Job Title) has been terminated
as a volunteer for the _____ on _____.
(Name of Program/Facility) (Date)

Reason for Termination: (circle one)

- A. Completed Assignment
- B. Resignation
- C. Unsatisfactory Performance
- D. Non-Compliance of Departmental Rules
- E. Other _____

(Signature of Volunteer's Supervisor)

COMMENTS: _____

COMMENTS
(For CHD/CMS Volunteer Coordinator Use Only)

(Please return to the CHD/CMS volunteer coordinator within seven (7) days of termination.)