



Welcome • Functional Exercise

What is a functional exercise?

- ✓ Simulates the movement of equipment and people
- ✓ Validates coordination and command between coordination centers
- ✓ Designed to evaluate property capabilities
- ✓ A learning opportunity



Exercise Guidelines and Roles



- ✓ Facilitator **explains** and **sets the scene**.
- ✓ Participants **immerse** themselves.
- ✓ **Respond** based on your role and knowledge of the Closed POD Plan.
- ✓ Role players will **play a part**.
- ✓ Evaluators observe, take notes, and **provide feedback**.

Exercise Objectives

The Closed POD Team will:

1. Respond to the **Notification** alert.
2. Respond to the **Activation** alert including mobilization, preparation, and medication transfer.
3. **Brief** all volunteers and **set up** for dispensing.
4. Perform medication **dispensing**, using all relevant dispensing methods.
5. Perform the **Stand-down** procedure.

Closed Point of Dispensing (POD) During a Public Emergency

A Dispensing Plan Template for

[PROPERTY NAME]

[Property Name]

[Property Address]

[Property City, State, and Zip]

[DATE]



Contents

Introduction.....	1
Overview of Responsibilities.....	1
DOH's Responsibilities.....	1
Property's Responsibilities.....	2
Notification Phase.....	2
Activation Phase.....	3
Incident Command System Overview.....	4
Incident Timeline.....	5
Property Description.....	6
Closed POD Plan.....	6
Command Team.....	8
Volunteers.....	9
Dispensing Procedures.....	10
Medication Control.....	11
Dispensing Log.....	12
Sealed-Bagging.....	16
Stand-down.....	16
Appendix A • Supply List.....	17
Appendix B • Volunteer Sign-in Form.....	18
Appendix C • Closed POD Scheduler.....	19
Appendix D • Medication Screening Form.....	20

Today's Plan



Set up

Test

Evaluate

Determine

1. Set up the emergency scenario
2. Test the plan
3. Evaluate
4. Determine next steps

Scenario Assumptions



B I O T E R R O R



Scenario

National holiday...



It's the 4th of July and people all over America are celebrating with family, food, and fireworks.

Scenario

Anonymous call...

On the 5th of July, an anonymous cryptic call was made to the local FBI field office in your area.



Scenario

Contaminated fireworks?

The caller claimed that fireworks in cities throughout the country were contaminated with anthrax.



Scenario Continues

Officials consult and decide...



Federal, state,
and local
officials
consult.

Scenario Continues

Anthrax detected...

At the same time biosensors are at work and have detected anthrax.

Samples are sent to the lab for confirmation.



The Event Unfolds

Anthrax confirmed...



The lab results confirm that anthrax was released in your city. It is possible that anthrax contamination has covered the entire county.

The Event Unfolds

Medication requested...

Your state has requested the medical countermeasures from the Strategic National Stockpile (SNS) and anticipates delivery within the next 12 hours.



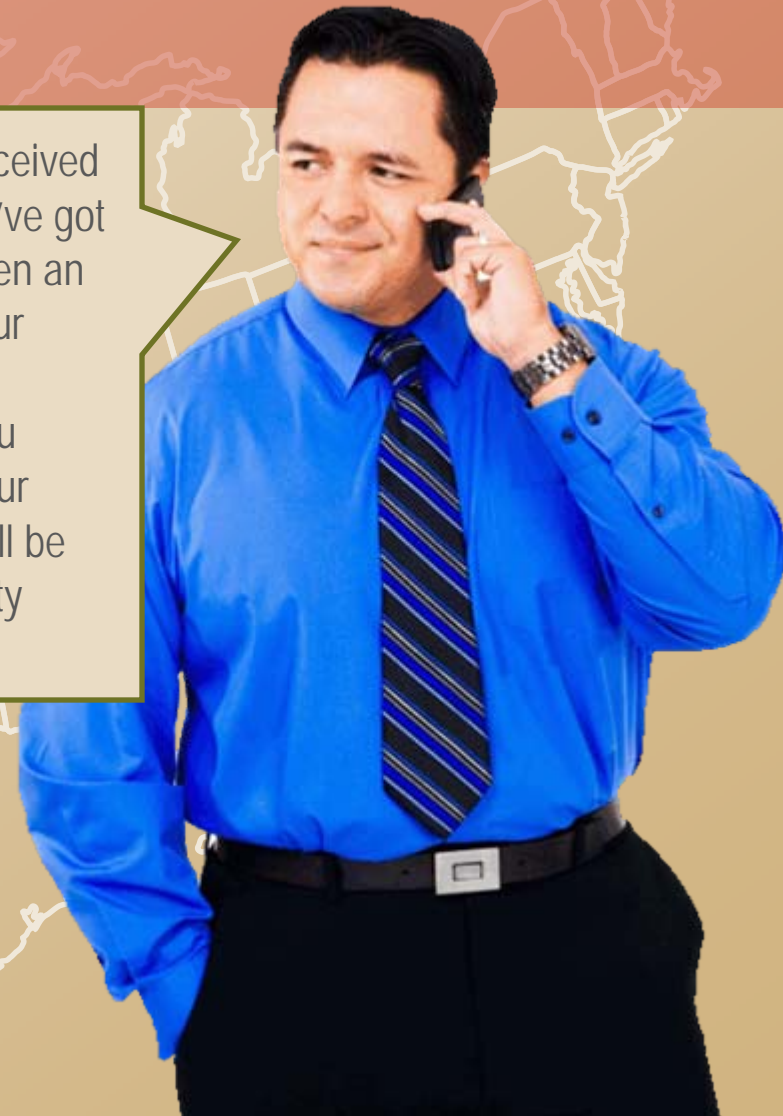
The Event Unfolds



PODs are notified...

Local public health authority activates mass dispensing plan. Open and Closed POD sites are notified of the emergency situation.

John, I trust you've received the Notification alert. I've got bad news. There's been an anthrax attack and your city/county has been affected. I'm giving you notice to assemble your Command Team. We'll be activating your property shortly.



What will you do now?



1

Notification
Phase

2

Activation
Phase (Mobilization,
Preparation, and
Medication Transfer)

3

Set-up and
Briefing Phase

4

Dispensing
Phase

5

Stand-down
Phase

Evaluation

- ✓ 3 Up - 3 Down
- ✓ Overall
 - Rating
 - What were the strengths?
 - What were the challenges?
 - What are the recommendations?
- ✓ By Capability

POD
Closed POD Planning Kit

Functional Exercise • Evaluation
For Closed POD Property: [name] [address]

Date: _____

Evaluator: _____

Evaluator Contact Information: _____

Summary

	Capability	Overall Rating	Strengths	Challenges	Recommendation
1	The Primary Coordinator responds to Notification alert.				
2	The Closed POD team responds to the Activation alert including mobilization, preparation, and medication transfer.				
3	The Closed POD team sets up for dispensing and briefs its volunteers.				
4	The Closed POD team dispenses medication using all the methods listed in its Approved Dispensing Plan, including setting up a Scaled-back POD.				
5	The Closed POD stands-down.				

Closed POD Functional • Evaluation Form

ii

Next Steps



- ✓ What changes will we make to the Closed POD Plan?
- ✓ Who will make those changes?
- ✓ By when?
- ✓ Who else needs to be advised?